



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
Telephone: (209) 786-2227
www.calcofire.org

Regular Meeting Agenda
Monday October 28, 2019 7pm

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Kim Olson, Keith Hafley, Sam Harris, Ken Glissman, Chris Allen, Pat Brown, Marcus Omlin, Chris Damin and George Juelch
Staff: Fire Chief Rich Dickinson and Rose Beristianos
- 4. PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M Brown Act Gov. (Code, § 54954.2(a).)
- 5. CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions and is usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members, the public or staff request specific items be discussed and/or removed from the Consent Calendar.
 - A. Approval of Draft Minutes: September 23, 2019 Regular Board Meeting
 - B. Approval of Transmittals dated October 28, 2019
 - Regular Bills OH157739 \$32,130.44
 - September Cal Card OH157740 \$6899.10 plus tax if needed

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2)). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.



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Regular Meeting Draft Minutes
Monday September 23, 2019 7pm

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Kim Olson, Keith Hafley, Ken Glissman, Pat Brown, Marcus Omlin, George Juelch
Board Members Absent: Sam Harris, Chris Allen, Chris Damin
Staff Present: Fire Chief Rich Dickinson and Rose Beristianos
- 4. PUBLIC COMMENT:** Suzanne Butler spoke about the Crab Feed that tickets will be going on sale Oct 1st.
- 5. CONSENT CALENDAR:** Item B pulled. Motion on item A to approve by Ken Glissman 2nd by Pat Brown Votes 5 yes 1 abstain
 - A. Approval of Draft Minutes: August 26, 2019 Regular Board Meeting
 - B. Discussion regarding purchases on the CalCard. Motion by Keith Hafley 2nd by Ken Glissman to approve the transmittals dated September 23, 2019 Votes 6 Yes
 - Regular Bills OH157248 \$11,914.72
 - September Cal Card OH157249 \$9507.43 plus tax if needed
- 6. FINANCE BUSINESS - None**
 - A. Supplemental Transmittals
- 7. FIRE CHIEF'S REPORT – Chief gave his report**

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8. COMMITTEE REPORTS - None

- A. Finance Committee
- B. Personnel Committee

9. CORRESPONDENCE: None

10. UNFINISHED BUSINESS: Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).

- A. Discussion/Action – Tax Assessment for Fire District – Round table discussion.

11. NEW BUSINESS:

- A. Discussion/Action –

12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS – Round table discussion

13. ADJOURNMENT: Motion by Keith Hafley 2nd by Ken Glissman to adjourn the meeting. Votes 6 yes at 8:04pm.

Next meeting scheduled for October 28, 2019

6. FINANCE BUSINESS

A. Supplemental Transmittals

7. FIRE CHIEF'S REPORT

8. CORRESPONDENCE:

9. UNFINISHED BUSINESS: Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).

A. Discussion/Action – Tax Assessment for Fire District

10. NEW BUSINESS:

A. Discussion/Action – Replace Vehicle 04-01 per replacement plan

11. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS

12. ADJOURNMENT:

Next meeting scheduled for November 25, 2019

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 10/28/2019

MAIL ALL CHECKS

22030010

Contact: ROSE BERISTIANOS

PO BOX 579

Cell Phone: 482-3754

VALLY SPRINGS CA 95252

Please initial any strikeouts/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				OH157739		

\$ 32,130.44 Grand Total

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

CHRIS DAMIN
KIM OLSON
KEN GLISSMAN
KEITH HAFLEY
SAM HARRIS
PAT BROWN
GEORGE JUELCH
MARCUS OMLIN
CHRISTOPHER ALLEN

I hereby approved the above claim(s) and certify to the correctness of the computations.

Rebecca Callen, Auditor-Controller

By: _____
Deputy

CHIEF RICH DICKINSON

AP Entry Batch Proof

Batch ID: **OH157739**

Enter Date: 10/22/2019 Batch Status: **BE** User Total: 32,130.44

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____ Date: _____

Audited: _____

Distributed: _____

Paid: _____

User: **BERISTIANOS,ROSE** Batch Created By: **BERISROS** Date: 10/24/2019
Report: Batch Proof (Auditor) Time: 19:23:14

Inv Amt	5,232.93	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	<u>09/11/2019</u>	Invoice #:	88210	ACCT#	CC0JLF	Secondary Ref:	PO#:	
Vendor:	W000798	COLUMBIA	22480	PARROTTS FERRY ROAD	COLUMBIA	CA	95310	
Division Code:	SPD2	Check Stock:	AP	Tax Code:		REFUND	FY	RETURN
						☐	☐	☐
Inv Amt	95.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	<u>09/09/2019</u>	Invoice #:	88201	ACCT#	CC0JLF	Secondary Ref:	PO#:	
Vendor:	W000798	COLUMBIA	22480	PARROTTS FERRY ROAD	COLUMBIA	CA	95310	
Division Code:	SPD2	Check Stock:	AP	Tax Code:		REFUND	FY	RETURN
						☐	☐	☐
Inv Amt	605.46	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	<u>10/03/2019</u>	Invoice #:	77671	CALAVERAS CONSOLIDATED FIRE		Secondary Ref:	PO#:	
Vendor:	0025112	SCOTTS DISTRIBUTING	PO BOX 481	ANGELS CAMP	CA	95222		
Division Code:	SPD2	Check Stock:	AP	Tax Code:		REFUND	FY	RETURN
						☐	☐	☐
Inv Amt	250.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	<u>10/04/2019</u>	Invoice #:	92815	CALAVERAS CONSOLIDATED FIRE		Secondary Ref:	PO#:	
Vendor:	0041553	GEISZLER CPA, ANTIONET	1743 GRAND CANAL BLVD STE 10	STOCKTON	CA	95207		
Division Code:	SPD2	Check Stock:	AP	Tax Code:		REFUND	FY	RETURN
						☐	☐	☐
Inv Amt	20,227.35	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	<u>09/24/2019</u>	Invoice #:	IN1380656	CUST#	C201306	Secondary Ref:	GRANT FUNDS	PO#:
Vendor:	W002221	MUNICIPAL EMERGENCY SE	4343 VIEWRIDGE AVE STE A	SAN DIEGO	CA	92123		
Division Code:	SPD2	Check Stock:	AP	Tax Code:		REFUND	FY	RETURN
						☐	☐	☐

AP Entry Batch Proof

Batch ID: **OH157739**

Inv Amt	3,227.32	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	09/05/2019	Invoice #:	IN1365540	CUST#	C201306	Secondary Ref:	PO#:		
Vendor:	W002221	MUNICIPAL EMERGENCY SE	5	REMITTANCE DRIVE STE 3135	CHICAGO	IL	60675		
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
Inv Amt	1,300.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	09/30/2019	Invoice #:	2203093019	SEPT 2019 INVOICE		Secondary Ref:	PO#:		
Vendor:	0041402	BERISTIANOS, ROSEMARIE	3573	BERKESEY LANE	VALLEY SPRINGS	CA	95252		
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
Inv Amt	149.85	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	10/21/2019	Invoice #:	18107	CALAVERAS CONSOLIDATED FIRE		Secondary Ref:	PO#:		
Vendor:	0041279	ARTIGA, CESAR		PO BOX 581272	MODESTO	CA	95358		
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
Inv Amt	600.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	10/01/2019	Invoice #:	12012	CALAVERAS CONSOLIDATED FIRE		Secondary Ref:	PO#:		
Vendor:	W011872	GLEN GARDNER FIRE CO #	2168	HIGHWAY 31	GLEN GARDNER	NJ	08826		
Division Code:	SPD2	Check Stock:	AP	Tax Code:	NO		REFUND	FY	RETURN
Inv Amt	399.03	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	10/01/2019	Invoice #:	12012	CALAVERAS CONSOLIDATED		Secondary Ref:	PO#:		
Vendor:	W011872	GLEN GARDNER FIRE CO #	2168	HIGHWAY 31	GLEN GARDNER	NJ	08826		
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
Inv Amt	43.50	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	10/01/2019	Invoice #:	12012	SALES TAX GLEN GARDNER		Secondary Ref:	PO#:		
Vendor:	0006810	CA DEPT OF TAX AND FEE		PO BOX 942879	SACRAMENTO	CA	94279-7072		
Division Code:	STAX	Check Stock:	ST	Tax Code:			REFUND	FY	RETURN
System Messages:							Total	32,130.44	

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 10/28/2019

MAIL ALL CHECKS

22030010

Contact: ROSE BERISTIANOS

PO BOX 579

Cell Phone: 482-3754

VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				BATCH OH157740		
				CAL CARD		
\$ 6,899.10 PLUS TAX IF NEEDED						

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

CHRIS DAMIN
KIM OLSON
KEN GLISSMAN
KEITH HAFLEY
SAM HARRIS
PAT BROWN
GEORGE JUELCH
MARCUS OMLIN
CHRISTOPHER ALLEN

I hereby approved the above claim(s) and
certify to the correctness of the computations.

Rebecca Callen, Auditor-Controller

By: _____
Deputy

CHIEF RICH DICKINSON

AP Entry Batch Proof

Batch ID: **OH157740**

Enter Date: 10/22/2019 Batch Status: BE User Total: 6,899.10

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____

Date: _____

Audited: _____

Distributed: _____

Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS

Date: 10/24/2019

Report: Batch Proof (Auditor)

Time: 19:24:14

Inv Amt	6,899.10	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	<u>10/15/2019</u>	Invoice #:	2203101519	ACCT#	5566 1531	Secondary Ref:	PO#:	
Vendor:	<u>0037446</u>	<u>US BANK CORP PAYMENT</u>	<u>\$</u>	PO BOX 790428	SAINT LOUIS	<u>MO</u>	63179-0428	
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY
								RETURN

System Messages:

Total

6,899.10