Regular Meeting Agenda
Monday January 22, 2018 7:00 PM

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. MOMENT OF SILENCE: To recognize and honor the efforts of the American Service Members and Public Safety Personnel.

3. ROLL CALL: Board Members: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Ken Glissman, Chris Allen, Pat Brown, Marcus Omlin and Tim Runion.
   Staff: Fire Chief Rich Dickinson and Rose Beristianos

4. BADGE PINNING CEREMONY

5. PUBLIC COMMENT: The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M. Brown Act Gov. (Code, § 54954.2(a).)

6. CONSENT CALENDAR: The Consent Calendar includes routine financial and administrative actions and is usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members, the public or staff request specific items be discussed and/or removed from the Consent Calendar.
   A. Approval of Draft Minutes: December 19, 2017 Special Meeting
   B. Approval of Transmittal dated 1/22/18 OH148491 $13,329.04 regular bills, OH148493 $8,208.16 plus tax if needed for Calcard

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.
7. FINANCE BUSINESS
   A. Supplemental Transmittals

8. FIRE CHIEF’S REPORT

9. COMMITTEE REPORTS
   A. Finance Committee
   B. Personnel Committee

10. CORRESPONDENCE:

11. UNFINISHED BUSINESS: Since this Old Business has been discussed in prior
    meetings, the Chairman reserves the right to limit each speaker to three (3) minutes
    per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b.).
    A. Discussion/Action – SDRMA resolution

12. NEW BUSINESS:
    A. Discussion/Action – AFG Grant submittal

13. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS

14. ADJOURNMENT:
    Next meeting scheduled for February 26, 2018

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Calaveras Consolidated Fire Protection District at (209) 786-2227, during regular business hours, at least forty-eight hours prior to the time of the meeting.
CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
Telephone: (209) 786-2227
www.calcofire.org

Special Meeting Draft Minutes
Tuesday December 19, 2017 5:00 PM

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. MOMENT OF SILENCE: To recognize and honor the efforts of the American Service Members and Public Safety Personnel.

3. ROLL CALL: Board Members Present: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Ken Glissman, and Pat Brown
   Board Members Absent: Tim Runion, Chris Allen, and Marcus Omlin
   Staff Present: Fire Chief Jason Robitaille and Rose Beristianos (late)

4. ELECTION OF BOARD OF DIRECTORS OFFICERS: Discussion/action
   Motion by Pat Garrahan 2nd by Ken Glissman, Kim Olson nominated for Board Chair Vote 6-0
   Motion by Ken Glissman 2nd by Sam Harris, Pat Garrahan nominated for Board Vice Chair Vote 6-0
   Motion by Ken Glissman 2nd by Pat Garrahan nominated Keith Hafley for Board Clerk Vote 6-0

5. PUBLIC COMMENT: None

6. CLOSED SESSION PUBLIC EMPLOYMENT: Pursuant to Government Code Section 54957 (b) (1): Fire Chief. Started at 5:10 pm to 6:10pm Fire Chief compensation and contract.

7. CONSENT CALENDAR: Motion made by Keith Hafley and 2nd by Ken Glissman to approve the consent calendar. Vote 5-0 Abstain 1
   A. Approval of Draft Minutes: November 27, 2017 Regular Meeting
   B. Approval of Draft Minutes: November 20, 2017 Personnel, Finance Meeting
   C. Approval of Transmittal dated 12/19/17 OH147975 $17,385.55 regular bills

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.
8. FINANCE BUSINESS
   A. Supplemental Transmittals. Batch OH147977 Cal Card $ 6243.41 plus tax if needed. Motion made by Keith Hafley 2nd by Ken Glissman Vote 6-0

9. FIRE CHIEF’S REPORT – Chief gave his report

10. COMMITTEE REPORTS
    A. Finance Committee - None
    B. Personnel Committee - None

11. CORRESPONDENCE: Strike out was left on by mistake

12. UNFINISHED BUSINESS: Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b.).)  
    A. Discussion/Action – Fire Prevention Ordnance - Discussion strike
    B. Discussion/Action – Article ‘P’ Section 1 - Discussion strike
    C. Discussion/Action – Fire Impact Fee Nexus Study – Discussion strike
    D. Discussion/Action – Administrative Assistant Position - Discussion strike
    E. Discussion/Action – B/C positions – Discussion strike
    F. Discussion/Action – JPA Keith Hafley Motion to continue with the 2nd by Ken Glissman Vote 6-0

13. NEW BUSINESS:
    A. Discussion/Action – Strike Team pass through – Discussion strike
    B. Discussion/Action – SDRMA resolution Discussion will bring back next meeting.

14. CLOSED SESSION:
    Continued Closed Session: Discussion-strike as per Human Resource consultant.

15. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS – Round table discussion

16. ADJOURNMENT: 7:45pm
    Motion by Ken Glissman 2nd by Keith Hafley to adjourn. Vote 6-0

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$ 13,329.04 Grand Total

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

- PATRICK GARRAHAN
- KIM OLSON
- KEN GLISSMAN
- KEITH HAFLEY
- SAM HARRIS
- PAT BROWN
- TIM RUNION
- MARCUS OMLIN
- CHRISTOPHER ALLEN

I hereby approved the above claim(s) and certify to the correctness of the computations.

Rebecca Callen, Auditor-Controller

By: ___________________________  
Deputy

CHIEF RICH DICKINSON
The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: __________________________ Date: ____________

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$ 8,208.16 PLUS TAX IF NEEDED

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

PATRICK GARRAHAN
KIM OLSON
KEN GLISSMAN
KEITH HAFLEY
SAM HARRIS
PAT BROWN
TIM RUNION
MARCUS OMLIN
CHRISTOPHER ALLEN

I hereby approved the above claim(s) and certify to the correctness of the computations.

Rebecca Callen, Auditor-Controller

By: ___________________________ 

Deputy

CHIEF RICH DICKINSON
The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: ____________________________  Date: __________

Audited: ____________________________
Distributed: ____________________________
Paid: ____________________________

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Pay to the Order of Valley Springs Fire Dept. $13,641.00
Three hundred sixty four dollars 10/100

For 2 Sets Knives

165 Main St.
Jackson, CA 95642

Valley Springs Fire Dept
6501 Jenny Lind Rd
Valley Springs, CA 95252

12/30/17
BIGHETE LITTLE KITCHEN STORE H
165 MAIN ST
JACKSON CA 95642
209-223-0264

Terminal ID: ****333 ****8

12/20/17 11:36 AM

VISA — SOTIF
ACCT #: **********5074

CREDIT SALE
UID: 735422388651 REF #: 7340
BATCH #: 178 AUTH #: 055480

AMOUNT $364.20

APPROVED

NO REFUNDS EXCHANGE ONLY
WITHIN 30 DAYS

CUSTOMER COPY
RESOLUTION NO. __20171219A__

A RESOLUTION OF THE GOVERNING BODY OF CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT, DECLARING THAT GOVERNING BODY MEMBERS AND VOLUNTEERS SHALL BE DEEMED TO BE EMPLOYEES OF THE DISTRICT FOR THE PURPOSE OF PROVIDING WORKERS COMPENSATION COVERAGE FOR SAID CERTAIN INDIVIDUALS WHILE PROVIDING THEIR SERVICES

WHEREAS, the Calaveras Consolidated Fire Protection District utilizes the sendees of the Governing Body Members and Volunteers; and

WHEREAS, Section 3363.5 of the California Labor Code provides that a person who performs voluntary service for a public agency as designated and authorized by the Governing Body of the agency or its designee, shall, upon adoption of a resolution by the Governing Body of the agency so declaring, be deemed to be an employee of the agency for the purpose of Division 4 of said Labor Code while performing such services; and

WHEREAS, the Governing body wishes to extend Workers’ Compensation coverage as provided by State law to the following designated categories of persons as indicated by checkmark in the box to the left of the descriptions:

___ All Members of the Governing Body of Calaveras Consolidated Fire Protection District as presently or hereafter constituted and/or

___ All person performing voluntary services without pay other than meals, transportation, lodging or reimbursement for incidental expenses

___ Individuals on Work study programs

___ Interns

___ Other Volunteers

___ __________________________ [designate]

NOW, THEREFORE, BE IT RESOLVED that such persons coming within the categories specified above, including the duly elected or appointed replacements of any Governing Body Member and other designated individuals be deemed to be employees of the Calaveras Consolidated Fire Protection District for the purpose of Workers’ Compensation coverage as provided in Division 4 of the Labor Code while performing such service. However, said Governing Body Members and other designated individuals will not be considered an employee of Calaveras Consolidated Fire Protection District for
any purpose other than for such Worker’ Compensation coverage, nor grant nor enlarge
upon any other right, duty, or responsibility of such Governing Body Members or other
designated individuals, nor allow such persons to claim any other benefits or rights given
to paid employees of Calaveras Consolidated Fire Protection District.

APPROVED, PASSED AND ADOPTED at a regular meeting of the Board of
Directors of the Calaveras Consolidated Fire Protection District this 19th day of
December 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

______________________________
Chair, Board of Directors

ATTEST:

______________________________
Secretary, Board of Directors
November 30, 2017

Chief Jason Robitaille
Fire Chief
Calaveras Consolidated Fire Protection District
6501 Jenny Lind Road
Valley Springs, California 95252

Re: Workers’ Compensation Resolution for Governing Body Member and/or Volunteer Coverage

Dear Chief Robitaille,

Recently our excess carrier has made us aware that SDRMA Workers’ Compensation (WC) members need to pass a new Resolution if they would like to continue (or start) covering their Governing Body members and/or volunteers.

Section 3363.5 of the California Labor Code provides that a person who performs voluntary service for a public agency as designated and authorized by the Governing Body of the agency or its designee, shall, upon adoption of a Resolution by the Governing Body of the agency so declaring, be deemed to be an employee for workers’ compensation purposes. Thus, if such a resolution is adopted, and the volunteer is injured while performing duties for the agency, the volunteer is entitled to receive workers’ compensation benefits and their exclusive remedy for recovery against the agency is through the Workers’ Compensation system.

Such Governing Body members and/or volunteers may be covered for workers’ compensation benefits only if a Resolution to that effect is adopted by the Governing Body pursuant to Labor Code § 3363.5 and a copy of the Resolution is filed with SDRMA.

A new Resolution (see attached) has been created by our coverage counsel. The Resolution permits your Governing Body to designate the various categories of persons who the agency desires to “deem” to be employees for purposes of workers’ compensation. It declares, on a blanket basis, that the designated categories of volunteers are deemed employees and those categories consist of Governing Body Members, persons performing voluntary service, persons on work study, interns, and other volunteers. In addition, those so designated persons also need to be listed under our Workers’ Compensation Program (which includes paying an annual contribution amount) to enable coverage.

When using the sample Resolution provided, please do not make any changes other than the areas highlighted in yellow. To ensure accurate and timely implementation of your Resolution, please return your Governing Body approved Workers’ Compensation Resolution as soon as possible by fax or email. A Microsoft Word version of the sample Resolution can be downloaded at http://www.sdrmca.org/program-coverages/workers-compensation-program. If your agency has any questions please contact Ellen Doughty, Chief Member Services Officer, at 800.537.7790 or edoughty@sdrmca.org.

Sincerely,
Special District Risk Management Authority

[Signature]
Gregory S. Hall, ARM
Chief Executive Officer

Enclosures: Sample Resolution for Covering Governing Body and/or Volunteers
RESOLUTION No. x xxxxxxxx

RESOLUTION OF THE GOVERNING BODY OF
THE AGENCY NAME,
DECLARING THAT GOVERNING BODY MEMBERS AND VOLUNTEERS SHALL
BE DEEMED TO BE EMPLOYEES OF THE DISTRICT FOR THE PURPOSE OF
PROVIDING WORKERS’ COMPENSATION COVERAGE FOR SAID CERTAIN
INDIVIDUALS WHILE PROVIDING THEIR SERVICES

WHEREAS, the Agency Name utilizes the services of Governing Body Members and Volunteers; and

WHEREAS, Section 3363.5 of the California Labor Code provides that a person who performs voluntary
service for a public agency as designated and authorized by the Governing Body of the agency or its designee, shall,
upon adoption of a resolution by the Governing Body of the agency so declaring, be deemed to be an employee of
the agency for the purpose of Division 4 of said Labor Code while performing such services; and

WHEREAS, the Governing Body wishes to extend Workers’ Compensation coverage as provided by State
law to the following designated categories of persons as indicated by a checkmark in the box to the left of the
descriptions:

- All Members of the Governing Body of the [Agency Name] as presently or hereafter constituted
  and/or
- All persons performing voluntary services without pay other than meals, transportation, lodging or
  reimbursement for incidental expenses
- Individuals on Work-study programs
- Interns
- Other Volunteers
- [designate]

NOW, THEREFORE, BE IT RESOLVED, that such persons coming within the categories specified above,
including the duly elected or appointed replacements of any Governing Body Member and other designated
individuals be deemed to be employees of the Agency Name for the purpose of Workers’ Compensation coverage as
provided in Division 4 of the Labor Code while performing such service. However, said Governing Body Members and
other designated individuals will not be considered an employee of the Agency Name for any purpose other than for
such Workers’ Compensation coverage, nor grant nor enlarge upon any other right, duty, or responsibility of such
Governing Body Members or other designated individuals, nor allow such persons to claim any other benefits or
rights given to paid employees of the Agency Name.

PASSED, APPROVED AND ADOPTED this DATE by the following vote:

AYES:  
NOES:  
ABSENT:  

Name, Chairperson
Agency Name

APPROVED AS TO FORM: