**CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT**

**6501 Jenny Lind Road, Valley Springs, CA 95252**

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**Regular Meeting Minutes**

**Monday, November 21, 2016 7:00 PM**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
3. **ROLL CALL:** Board Members Present: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Tim Runion, Ken Glissman, Pat Brown and Marcus Omlin.

Board Members Absent: Chris Allen

Staff Present: Fire Chief Jason Robitaille, Rose Beristianos and Karlene Cleland

1. **PUBLIC COMMENT:** Suzanne Butler, President of the Support Team, said that they have received their 501C3 status. They had a great turn out for their Back Yard BBQ and are planning a Crab Feed January 21, 2017. They are also making plans for Santa’s Express in December and an Appreciation Dinner in the March.
2. **CONSENT CALENDAR:**
3. Approval of Draft Minutes: October 24, 2016 Regular Meeting
4. Approval of Transmittals dated November 21, 2016: Batch OH142610 for $11,581.71 & Cal Card Batch OH142609 for $6,263.16

Pat Garrahan made the motion and Sam Harris made the 2nd to approve the Consent Calendar with a correction to Cal Card Batch OH142609 in the amount of $6,277.03. Vote: 8-0-1

1. **FINANCE BUSINESS**
2. Supplemental Transmittals: Tim Runion made the motion and Ken Glissman made the 2nd to approve a Supplemental Batch for Pierce Manufacturing for $15,183.51. Vote: 8-0-1
3. **FIRE CHIEF’S REPORT:** Chief Jason Robitaille presented his report
4. **COMMITTEE REPORTS**
5. Finance Committee: None
6. Personnel Committee: None
7. Measure B Committee: Pat Garrahan reported that he doesn’t consider the failure of Measure B as a failure, he looks at it as the board has an obligation of doing their due diligence to plan for the future needs of the District. He also wanted to emphasize that the top priority is the safety of our firefighters when responding to calls with proper staffing.
8. **CORRESPONDENCE: None**
9. **UNFINISHED BUSINESS:**
10. Discussion/Action – None
11. **NEW BUSINESS:**
12. Discussion/Action – Strategic Planning

Kim Olson made the motion and Tim Runion made the 2nd to create a temporary short term Adhoc Committee consisting of Pat Brown as Chairman, Sam Harris, Keith Hafley, Kim Olson, Chief Robitaille and 3 members of the Firefighter’s Association to present staffing model options that would provide service to the community in the event that we don’t sufficient firefighter coverage and bring those options to the whole Board for final approval. Vote: 8-0-1

1. Discussion/Action – Engine 113 – This item was tabled until next meeting
2. Discussion/Action – Community Letter – This item was tabled until next meeting
3. **BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS:**

Pat Garrahan said that he had the opportunity to do some training with the FIU last Thursday and he is very impressed especially with Ryan Hamre’s expertise. Marcus Omlin complemented the Chief on an e-mail that he sent in regards to Measure B. Pat Brown scheduled an Adhoc Committee Meeting for December 6th. Tim Runion thanked the Fire Support Team for their efforts and Chief Jason Robitaille for his ongoing pursuits for grants and funding sources.

1. **CLOSED SESSION:** The Board went into Closed Session at 8:45 PM

A. Pursuant to Section 54956.9(e)(1) – Possible Litigation – Discussion of Litigation. Pat Garrahan made the motion and Tim Glissman made the 2nd to reconvene at 9:14 PM. Vote: 8-0-1

**14. ADJOURNMENT**:

A. Discussion/Action – Next meeting tentatively scheduled for December 2, 2016. Vote: 8-0-1. Keith Hafley made the motion and Ken Glissman made the 2nd to adjourn at 9:15 PM. Vote: 8-0-1