Regular Meeting Draft Minutes
Monday, August 28, 2017 7:00 PM

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. MOMENT OF SILENCE: To recognize and honor the efforts of the American Service Members and Public Safety Personnel.

3. ROLL CALL: Board Members Present: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Tim Runion, Ken Glissman, Chris Allen, Pat Brown and Marcus Omlin.
   Staff Present: Fire Chief Jason Robitaille and Rose Beristianos

4. PUBLIC COMMENT: Suzanne Butler spoke about National Night Out and the Back Yard BBQ.

5. CONSENT CALENDAR: Motion by Marcus Omlin to approve the consent calendar 2nd by Ken Glissman Vote 9-0-0
   
   A. Approval of Draft Minutes: July 24, 2017 Regular Meeting
   B. Approval of Transmittals dated August 28, 2017: Batch OH146526 for $13679.92 and Cal Card Batch OH146577 $5045.82

6. FINANCE BUSINESS

   A. Supplemental Transmittals - None

7. FIRE CHIEF’S REPORT Chief Jason Robitaille gave his report.

8. COMMITTEE REPORTS

   A. Finance Committee – met with the Personnel Committee, waiting for the outcome of the Chief.
B. Personnel Committee – met and they came up with the description of the Chief. Will speak about it during unfinished business

9. CORRESPONDENCE: None

10. UNFINISHED BUSINESS: Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).)

   A. Discussion/Action – Fire Prevention Ordnance – Nothing to report
   B. Discussion/Action – Chief’s Contract – Board Discussion strike from agenda
   C. Discussion/Action -- Chief’s Job Description – Board Discussion regarding possible Chief job announcement. Since it was not on the agenda it cannot be spoken about at this time. Board discussion regarding Chief Robitaille length of stay. Striking this item from agenda.
   D. Discussion/Action – Renting out Co.1 – Board Discussion to keep on agenda until a new Chief is hired.
   E. Discussion/Action – Capital Improvement Plan - Board Discussion no action strike from agenda
   F. Discussion/Action – Article ‘P” Section 1 – Table for next month agenda to provide documentation for next agenda.

11. NEW BUSINESS:

   A. Discussion/Action – Fire Impact Fee Nexus Study – Resolution Motion made by Tim Runion to approve the resolution 2nd by Ken Glissman Vote 9-0-0
   B. Discussion/Action – Administrative Assistant Position – Board Discussion regarding hiring the position.

12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS: Round table board discussions.

13. ADJOURNMENT: Kim Olson Motion to adjourn 2nd by Tim Runion at 8:28pm Vote 9-0-0

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