1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. MOMENT OF SILENCE: To recognize and honor the efforts of the American Service Members and Public Safety Personnel.

3. OATH OF OFFICE - ELECTION OF BOARD OF DIRECTORS OFFICERS

4. ROLL CALL: Board Members: Ken Glissman, Keith Hafley, Sam Harris, Pat Brown, Tim Runion, Kim Olson, Pat Garrahan, Chris Allen and Marcus Omlin.
   Staff: Fire Chief Jason Robitaille, Karlene Cleland and Rose Beristianos

5. PUBLIC COMMENT: The public may address the Board on any item of interest that is not on the Agenda and is within the District’s jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M. Brown Act Gov. (Code, § 54954.2(a).)

6. UNFINISHED BUSINESS:
   A. Discussion/Action – Engine 113
   B. Discussion/Action - Community Letter

7. NEW BUSINESS:
   A. Discussion/Action – None

7. ADJOURNMENT:

Next meeting tentatively scheduled for December 19, 2016
Regular Meeting Minutes
Monday, November 21, 2016 7:00 PM

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. MOMENT OF SILENCE: To recognize and honor the efforts of the American Service Members and Public Safety Personnel.

3. ROLL CALL: Board Members Present: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Tim Runion, Ken Glissman, Pat Brown and Marcus Omlin.
   Board Members Absent: Chris Allen
   Staff Present: Fire Chief Jason Robitaille, Rose Beristianos and Karlene Cleland

4. PUBLIC COMMENT: Suzanne Butler, President of the Support Team, said that they have received their 501C3 status. They had a great turn out for their Back Yard BBQ and are planning a Crab Feed January 21, 2017. They are also making plans for Santa’s Express in December and an Appreciation Dinner in the March.

5. CONSENT CALENDAR:
   A. Approval of Draft Minutes: October 24, 2016 Regular Meeting
   B. Approval of Transmittals dated November 21, 2016: Batch OH142610 for $11,581.71 & Cal Card Batch OH142609 for $6,263.16
   Pat Garrahan made the motion and Sam Harris made the 2nd to approve the Consent Calendar with a correction to Cal Card Batch OH142609 in the amount of $6,277.03.
   Vote: 8-0-1

6. FINANCE BUSINESS
   A. Supplemental Transmittals: Tim Runion made the motion and Ken Glissman made the 2nd to approve a Supplemental Batch for Pierce Manufacturing for $15,183.51. Vote: 8-0-1

7. FIRE CHIEF’S REPORT: Chief Jason Robitaille presented his report
8. COMMITTEE REPORTS
   A. Finance Committee: None
   B. Personnel Committee: None
   C. Measure B Committee: Pat Garrahan reported that he doesn’t consider the failure of Measure B as a failure, he looks at it as the board has an obligation of doing their due diligence to plan for the future needs of the District. He also wanted to emphasize that the top priority is the safety of our firefighters when responding to calls with proper staffing.

9. CORRESPONDENCE: None

10. UNFINISHED BUSINESS:
   A. Discussion/Action – None

11. NEW BUSINESS:
   A. Discussion/Action – Strategic Planning
      Kim Olson made the motion and Tim Runion made the 2nd to create a temporary short term Adhoc Committee consisting of Pat Brown as Chairman, Sam Harris, Keith Hafley, Kim Olson, Chief Robitaille and 3 members of the Firefighter’s Association to present staffing model options that would provide service to the community in the event that we don’t sufficient firefighter coverage and bring those options to the whole Board for final approval. Vote: 8-0-1
   B. Discussion/Action – Engine 113 – This item was tabled until next meeting
   C. Discussion/Action – Community Letter – This item was tabled until next meeting

12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS:
    Pat Garrahan said that he had the opportunity to do some training with the FIU last Thursday and he is very impressed especially with Ryan Hamre’s expertise. Marcus Omlin complemented the Chief on an e-mail that he sent in regards to Measure B. Pat Brown scheduled an Adhoc Committee Meeting for December 6th. Tim Runion thanked the Fire Support Team for their efforts and Chief Jason Robitaille for his ongoing pursuits for grants and funding sources.

13. CLOSED SESSION:
    The Board went into Closed Session at 8:45 PM
    A. Pursuant to Section 54956.9(e)(1) – Possible Litigation – Discussion of Litigation. Pat Garrahan made the motion and Tim Glissman made the 2nd to reconvene at 9:14 PM. Vote: 8-0-1

14. ADJOURNMENT:
    A. Discussion/Action – Next meeting tentatively scheduled for December 2, 2016. Vote: 8-0-1. Keith Hafley made the motion and Ken Glissman made the 2nd to adjourn at 9:15 PM. Vote: 8-0-1
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$6,277.03 Grand Total

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

I hereby approved the above claim(s) and certify to the correctness of the computations.

Rebecca Callen, Auditor-Controller

By: Deputy

CHIEF JASON ROBITAILLE

PATRICK GARRAHAN
KIM OLSON
KEN GLISSMAN
KEITH HAFLY
SAM HARRIS
PAT BROWN
TIM RUNION
MARCUS OMLIN
CHRISTOPHER ALLEN
The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: ___________________________ Date: __________

Audited: ___________________________ Distributed: __________

Paid: ___________________________

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System Messages: Total 6,277.03
**CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT**

**Contact:** JASON ROBITAILLE
**Phone:** 786-2227

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$ 15,183.51 Grand Total

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

- PATRICK GARRAHAN
- KIM OLSON
- KEN GLISSMAN
- KEITH HAFLEY
- SAM HARRIS
- PAT BROWN
- TIM RUNION
- MARCUS OMLIN
- CHRISTOPHER ALLEN

I hereby approved the above claim(s) and certify to the correctness of the computations.
Rebecca Callen, Auditor-Controller

By: 
Deputy

CHIEF JASON ROBITAILLE
CALLS FOR MONTH:
97 in October
1,014 Total
PERSONNEL:
43 total members

FACILITIES:
Company 1 – Nothing new
Company 2 – Crews will start construction of new pad next week if weather permits, refrigerator is O.O.S. and replacement is on order.
Company 3 – Nothing to report

NOTES:
1. Applied for 31 new SCBA packs under FEMA’s AFG.
2. R-143 was placed OOS, towed to Sacramento, waiting on diagnostic testing.
3. Need to schedule policy committee meeting.
4. Carl Moyer grant has accepted our new apparatus and should receive grant payment of $58K from APCD in a few weeks.
5. Knox project is nearing completion.
6. I will be attending a planning meeting next month with other local fire districts.
7. Captain Gamma attended Fresno TO’s symposium last week.
8. I attended a NFA class last week in Turlock.
9. Impact study update – Received info from planning dept., Blair from SCI has adjusted fee schedule, we have a call scheduled for Tuesday.
10. County CAO will be retiring at the end of year, several open positions at County.
11. Cal Waste will be increasing fees for trash service beginning Dec. 1st, likely to double our current cost.
12. With failure of Measure B, I anticipate a retention issue with current staff.
13. New forcible entry door prop is now in service.
14. Will be conducting a test for new volunteer engineers next month.
15. Cal-Co Fire will be the featured fire district in the next “CSFA Connection” magazine.
16. College Internship presentation scheduled for next month at MJC.
17. Received PPE and Physicals reimbursements of $17,053 from SAFER grant.
18. Want to thank everyone for their efforts with Measure B and congratulate our board members on their re-appointment.
19. Unable to fill several shifts next month due to lack of staff and participation. We have 32 vacant shifts. We may be forced to combine staff and brown out stations.
STATE OF CALIFORNIA,     )
COUNTY OF CALAVERAS     ) ss.

I, Keith Hafley, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

________________________________________

Subscribed and sworn to before me, this 2nd day of December, 2016.

Rose Beristianos, Witness
I, Ken Glissman, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

__________________________________

Subscribed and sworn to before me, this 2nd day of December, 2016.

______________________________

Rose Beristianos, Witness
STATE OF CALIFORNIA,  
COUNTY OF CALAVERAS  

I, Patrick Brown, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

______________________________

Subscribed and sworn to before me, this 2nd day of December, 2016.

________________________________________

Rose Beristianos, Witness
Calaveras Consolidated Fire Protection District
Oath of Office

STATE OF CALIFORNIA, )
COUNTY OF CALAVERAS ) ss.

I, Sam Harris, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

________________________________________
Subscribed and sworn to before me, this 2nd day of December, 2016.

Rose Beristianos, Witness
STATE OF CALIFORNIA,       )
                           ) ss.
COUNTY OF CALAVERAS     )

I, Tim Runion, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

________________________________________

Subscribed and sworn to before me, this 2nd day of December, 2016.

________________________________________
Rose Beristianos, Witness