**CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT**

**6501 Jenny Lind Road, Valley Springs, CA 95252**

 **Telephone: (209) 786-2227**

**www.calcofire.org**

**Regular Meeting Minutes**

**Monday, July 25, 2016 7:00 PM**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
3. **ROLL CALL:** Board Members Present: Pat Garrahan, Keith Hafley, Sam Harris, Tim Runion, Ken Glissman and Pat Brown

Board Members Absent: Kim Olson, Chris Allen and Marcus Omlin

Staff Present: Fire Chief Jason Robitaille, Rose Beristianos and Karlene Cleland

1. **PUBLIC COMMENT:**

Gary Coldwell presented the Board with Cal Fire’s chart that shows Total Fees Collected Compared To Expenditures and encouraged the Board to submit a list of suggested projects where the fees could be spent that would benefit our Department.

Suzanne Butler reported that The Fire Support Team has been established as of May 28, 2016 and that they are working on their 501C paperwork. They have supported the firefighters on 3 incidents so far and are planning a National Night Out on August 16, 2016 as well as a Backyard BBQ on September 10, 2016.

1. **CONSENT CALENDAR:**
2. Approval of Draft Minutes: June 27, 2016 Regular Meeting
3. Approval of Transmittals dated July 25, 2016: Batch OH141025 for $10,719.02 & Cal Card Batch OH141059 for $4,783.77.

Ken Glissman made the motion and Sam Harris made the 2nd to approve the items on the Consent Calendar. Vote: 6-0-3

1. **FINANCE BUSINESS:**
2. Supplemental Transmittals:

Ken Glissman made the motion and Keith Hafley made the 2nd to approve Batch OH141112 for $4,490.51 and a Supplemental Bill for Cal Co Fire Support Team for $231.90. Vote: 6-0-3 (Sam Harris abstained from voting on Batch OH141112)

1. **FIRE CHIEF’S REPORT:** Chief Jason Robitaille presented his Report
2. **COMMITTEE REPORTS**
3. Finance Committee: None
4. Personnel Committee: None
5. Measure B Committee: None
6. **CORRESPONDENCE:** 2 letters from Citizens asking for development of ordnance for weed abatement were read.
7. **UNFINISHED BUSINESS:**
8. Discussion/Action – None
9. **NEW BUSINESS:**
10. Presentation – Badge Pinning:

Chief Jason Robitaille presented Niko Tabakis, Malachi Stockdale and RJ Schulze with their Badges and thanked them for their dedication and hard work.

1. Discussion/Action – Apron at Valley Springs Station:

Tim Runion made the motion and Ken Glissman made the 2nd to draft a RFP for the Apron at the Valley Springs Station. Vote: 6-0-3

1. Discussion/Action – Return of Equipment & Supplies:

Tim Runion presented the Board with a copy of the letter from our Attorney Timothy Talbot in regards to the return of Auxiliary property. Pat Garrahan made the motion and Ken Glissman made the 2nd to return the Equipment & Supplies to the Auxiliary. Vote: 6-0-3

1. Discussion/Action – Purchase of New Equipment & Supplies:

The Board discussed the purchase of new tables and chairs. They decided that Chief Jason Robitaille would be in charge of said purchase as long as he was able to do so within his spending limits.

1. Discussion/Action – District Signs:

Keith Hafley presented the Board with a sample of a sign that he would like to see at 3 different locations in the district letting the public know that they were in Calaveras Consolidated Fire Protection District. Ken Glissman made the motion and Tim Runion made the 2nd to first pursue the placement of the signs before any purchase was made. Vote: 6-0-3

1. **BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS:**

Pat Brown said that he has completed his assignment for Strike Team Leader and that he will be looking to recruit firefighters to do the same. Pat Garrahan said that he had the opportunity to participate with the Fire Investigation Unit training again, good work. Ken Glissman congratulated the firefighters that received their badges. Chief Jason Robitaille thanked the staff for making everything go smooth both in the office and in the field, it’s been a busy fire season already. He also said the he really appreciated our relationships with Clements, Linden and Cal Fire and that they were meeting regularly. Tim Runion thanked Gary Coldwell for his information and congratulated the firefighters that received their badges. He also thanked the Fire Support Team for taking care of the firefighters.

District Supervisors Cliff Edson & Steve Kearney arrived after public comment and asked to speak. Cliff Edson said that they were working on getting proper inspections in our county as part of the marijuana ordnance and are wanting to keep it local with Calaveras Consolidated’s Fire Marshal.

1. **CLOSED SESSION:** The Board of Directors went into Closed Session at 8:20 PM and went back into Open Session at 8:54 PM

 A. Pursuant to Section 54956.9(e)(1) – Possible Litigation/Personnel Matters: No Action was taken.

 B. Pursuant to Section 54956.9(a)(1) – Capella Litigation: Our Attorney Timothy Talbot responded to with a letter to their Attorney Brian Chavez-Ochoa with our decision.

**14. ADJOURNMENT**:

Next meeting was adjourned at 8:55 PM